



SUTHERLAND HIGH SCHOOL

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1 November 2023

Dear Parents/Guardians

SCHOOL FEES 2024

At the Annual General Meeting and Budget Meeting held on 31 October 2023 the school budget for 2024 was approved, which set school fees at **R50 990.00 per learner for 2024**. In light of cash handling costs, the logistics involved in the handling of cash and the related safety threats no cash will be accepted at school. **Please note all school fees are due and payable on the first day of 2024.**

1. Payment Options:

The commitment deposit of R5 200.00 is payable by no later than Thursday, 30 November 2023. Please note that this payment is due this year and will be deducted from your 2024 school fees. All learners pay the commitment deposit.

The balance of R45 790.00 must be paid over 10 months in the following manner:

R4 579.00 each month from 1 January to 1 October 2024

OR

If paid in full the following would apply:

- 1.1 Discount of 4% (R1 831.60) will be granted on the balance of school fees (R45 790.00), if paid in full by **EFT** on/before **26 February 2024**.
Total amount to be paid is R49 158.40 (R5 200.00 + R43 958.40).
- 1.2 Discount of 3% (R1 373.70) will be granted on the balance of school fees (R45 790.00), if paid in full by **debit card** or cash paid in at Standard Bank on/before 26 February 2024.
Total amount to be paid is R49 616.30 (R5 200.00 + R44 416.30).
- 1.3 Discount of 2% (R915.80) will be granted on the balance of school fees (R45 790.00), if paid in full by **credit card** on/before 26 February 2024.
Total amount to be paid is R50 074.20 (R5 200.00 + R44 874.20).
- 1.4 Discount of 3% (R1 373.20) will be granted on the balance of school fees (R45 790.00), if paid by **monthly debit order signed at school**. Discount applies to last payment and only if no payments were returned unpaid by the bank. **Amount to be paid is R4 579.00 per month from January to September 2024 and R3 205.30 for October 2024.**

Note that debit orders are the preferred form of monthly payment.

Please note that all payments are payable in advance on the first day of each month and that 2% interest will be charged on all overdue accounts from 60 days onwards.

Please note that all fees for 2024 must be settled by 1 October 2024.

One calendar month written notice must be given should your child leave the school and pro rata fees, including this notice period, are payable.

All correspondence must be addressed to The Principal
"AIM FOR EXCELLENCE"





2. **Subject Fees:**

These fees are payable by the end of February 2024, are not included in the school fees and are as follows:

Hospitality Studies (Gr 10 – 12)	R1 750	(CAT) Computer Applications Technology	R1 890
Engineering Graphics & Design	R1 370	Technology (Gr 8 & 9)	R 600
Visual Arts	R2 000	Academic Support Centre (Per Term)	R1 230
Information Technology	R2 000	Academic Support Centre Maths (Per Term)	R1 230

Please note that subject fees are **not** refundable if the learner stops during the term/year. (this includes 8th subject fees.)

Note that textbooks and manuals which are to be paid for must be paid for up front and cannot be paid off monthly. Book lists for 2024, which will indicate which books must be purchased and which will be supplied by the school, will be handed to learners and will also be available at the school from November 2023.

3. **School of Leadership fees:**

School of Leadership programme participation is optional and at the discretion of the school and subject to school fees being up to date. R500.00 per Academy, is payable on attending the first class. Learners who have not paid their fees will not be allowed to attend the classes.

Please note that an Academy fee is **not** refundable if the learner stops part way through the course. Cost of other events will be advised.

4. **Banking:**

Please note that parents who pay by **Debit Order** must complete a new debit order form every year. **The commitment deposit and subject fees cannot be paid by debit order.**

The debit order form is attached, or you can request information by e-mail at finance@sutherlandhs.co.za.

Our banking details are as follows:

SUTHERLAND HIGH SCHOOL	STANDARD BANK
LYTTELTON BRANCH	010945
CURRENT ACCOUNT NUMBER	012345032
REFERENCE	STUDENT NO. + INITIAL + SURNAME

If you pay into our bank account kindly e-mail a copy of the deposit to us with learner details and **ensure that you quote the surname and student number and indicate that it is for school fees. If it is for additional subjects, tours etc. please specify** otherwise it may be allocated incorrectly. Please note that all monies received by the school will firstly be allocated to outstanding school fees.

5. **Exemptions:**

Please be aware that exemptions may be applied for on a yearly basis and will be dealt with in accordance with the Department's guidelines and policy as well as the South African School's Act (as amended). Applications for school fee exemption must be handed in at the school's finance office by no later than the last school day of term one 2024.

Yours faithfully


Mr A. Van Der Merwe
DEPUTY PRINCIPAL: FINANCE


Mr P. Stone
PRINCIPAL



SUTHERLAND HIGH SCHOOL

DEBIT ORDER 2024

SCHOOL FEES ONLY

NB: PAYMENTS FOR COMMITMENT DEPOSIT, ACADEMIES, PRACTICAL SUBJECTS ARE EXCLUDED.
The fees for 2024 are R50 990.00 per learner (Commitment deposit R5 200.00 paid November 2023 and 9 x R4 579.00 Jan – Sept, Oct R3 205.30 should no debit orders be returned unpaid).

Name and surname of youngest learner: _____ Grade: _____

STUDENT NO: _____

Name(s) and Surname(s) of brothers/sisters attending Sutherland High School at present:

_____ Grade: _____

_____ Grade: _____

(It is of the utmost importance that the names above are given correctly as the school fee account will be linked to the youngest family member at the school – only one account per family).

TITLE/SURNAME & NAME OF ACCOUNT PAYER: _____

(Parent/Guardian/Grandparent/Uncle/Aunt etc)

POSTAL ADDRESS: _____

_____ ID NO: _____

TEL: (H) _____ (W) _____

Bank details (of account payer) are as follows:

NB. If the branch code, bank account no as well as type of account are not completed correctly, the debit order will not be accepted by the bank.

BANK: _____ BRANCH NAME/TOWN: _____

BRANCH CODE NO: _____ ACCOUNT NO: _____

TYPE OF ACCOUNT: CURRENT (CHEQUE) / SAVINGS / TRANSMISSION

I herewith authorise you to debit my account at the above bank or branch or any other bank to which I might transfer my account later, with R _____ (_____)

on the 1st or 16th day of each month (or first working day thereafter) commencing on 1 / 16 January 2024 until 1 / 16 October 2024. **THIS DEBIT ORDER WILL AUTOMATICALLY BE CANCELLED AFTER OCTOBER'S PAYMENT. Please note that a new debit order must be submitted every year.**

All withdrawals by you from my bank account will be treated as if made by myself. I agree to pay all costs which may be incurred in connection with this debit order. I agree to pay R 100 bank charges if there are no funds to cover the debit order. This authorisation may be cancelled in writing by giving 30 days' notice, but I understand that I will not be entitled to the reimbursement of amounts withdrawn by you while the debit order was authorised and the amounts legally due to you and will also not be entitled to the relevant discount.

The acceptance of this order by you is seen as received by my bank.

Signed at _____ on this _____ day of _____ 2023/ 2024.

_____ (Signature as used for signing of withdrawals)

NB. DEDUCTIONS ARE ONLY MADE ON THE 1ST OR 16TH DAY OF EACH MONTH (OR FIRST WORKING DAY THEREAFTER) FROM JAN TILL OCT.

COMMITMENT FEE IS DUE END NOVEMBER 2023 AND MUST BE PAID IN AT THE SCHOOL – IT CANNOT BE DIVIDED BETWEEN THE 10 MONTHS OR PAID BY DEBIT ORDER.

Kindly contact Finance office at tel 012-658-5880/1/2 or finance@sutherlandhs.co.za with any queries.